



MAR 12 2002

Indian Health Service
Rockville MD 20852

TO: See Addressees Below

FROM: Deputy Ethics Counselor

SUBJECT: Indian Health Service, Area Ethics Contact
Ethics Conference, April 16-17-18, 2002

In my capacity as the Deputy Ethics Counselor (DEC) for the Indian Health Service (IHS) I am pleased to announce that the Program Integrity and Ethics Staff (PIES) will be conducting a three-day "IHS Area Ethics Contact Conference" in Rockville, Maryland, April 16-17-18.

The conference agenda includes the following topics:

- Misuse of Position, presented by the Office of Government Ethics (OGE)
- Post-Employment, presented by OGE
- Hatch Act, presented by the Office of Special Counsel (OSC)
- 2002 IHS Ethics Training Program, presented by PIES
- Gifts from outside sources and between employees, and the new "Gifts Administration" circular, presented by PIES
- Outside Activities, presented by PIES

I encourage you to send your designated Area Ethics Contact to this conference to ensure your Area is aware of the IHS wide training requirement for calendar year 2002 as well as participating in workshops provided by OGE, OSC and PIES staff.

The conference will be held at the Twinbrook Metro Plaza Building, 6th floor conference room, beginning at 8:30 AM and meeting until 4:00 PM. Areas are responsible for all travel arrangements and costs. All attendees must confirm their attendance by written notification (electronic messaging, facsimile, etc.) to Ms. Bertha Sandoval, PIES, by **Wednesday, April 3, 2002**.

Page 2 - Addressees Listed Below

Your continued support of the IHS Ethics Program is appreciated.
If you have any questions, please contact Ms. Jeanelle M.
Raybon, Director, PIES on (301) 443-4137.



Robert G. McSwain

Addressees:

cc: Acting Director of Headquarters Operations
Area Directors
Acting Director, Office of Public Health
Area and Office Executive Officers
Area Ethics Contacts